

**Michael Peele**

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**DIRECTOR & ENGINEER:** Project Management, Technology Management, Operations Management

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Highly accomplished senior technology manager with over 10 years of experience leading cross-functional and multicultural teams. Unique blend of hands-on technical and leadership skills. Creative problem solver. Ability to rapidly achieve organizational integration, assimilate job requirements and introduce new ideas, concepts methods and technologies, while mentoring business, technical and customer service teams.

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Project Management · Team Management · Product Management & Strategy · Technology Products, Services & Trends · Mentoring, Training & Development · Supplier & Vendor Contract Negotiation · Service Level Agreements

**PROFESSIONAL EXPERIENCE:**

**GEORGETOWN UNIVERSITY, Washington, D.C.** (July 2001 – Present)

**University Information Services: Associate Engineer for Facility and Security Systems:** (August 2007 – Present.)

Work with the Facility and Safety departments to assure the facilities contain infrastructure and systems to provide appropriate facility and security management such as: building access systems, alarming systems, CCTV, fire and emergency communications systems. Provide Project Management based on PMI process; maintain PMP and CPP certification. Build and operate a network and computer systems infrastructure that serves as a foundation for a wide array of applications and services supporting the university's missions. Supervise contractors.

**Key Accomplishments:**

- Recognized with a significant lump sum payment (bonus).
- Earned PMP, CPP and CFPS certifications.
- Selected as a member of the Project Management Office Advisory Team.

**Auxiliary Services: Georgetown One Card (GOCard) Department: Director:** July 2001 – August 2007.

Management and administration of *Blackboard Transaction System* (One Card system). Departmental leader for nine full-time, plus part-time, student and temporary employees. Manage the office, budget (annual operating budget of \$1.3 million), personnel, projects, building security card access, alarm management, credit/debit functions (\$5 million) and meal plans (\$12 million). Manage 375 on-line security access points and 350 sales devices. Assist AVP of Auxiliary Services on special assignments.

**Key Accomplishments:**

- Received commendation from the auditor for "efforts in the development of an accounting system to keep track of the rather complex transactions."
- Received a written letter of acclamation from the Main Campus CFO.
- Annual salary increase based on the reward for top performers.
- Created significant amounts of policies, procedures as I was the first employee of the department.
- Expanded the office staffing, budget and responsibilities by more than 100%.

**RCUOA, Inc, McLean VA** (January 2004 – Present) **Board of Directors:** President July '06-Dec '06, Dec '07-April '08, Treasurer Jan-July '06, '07, April '08-present. Serve on the Board of a not-for-profit association with \$7.3 million annual revenue (2007). Analyze and co-approve all capital expenditures above \$10,000, i.e. \$2 million roof, \$2.5 million elevator, and \$1 million lobby renovation contracts, also review security, construction, insurance and technical purchases. Co-approve and review policy issues and complaints.

**MARSHALL UNIVERSITY, Huntington, WV:** (May 1998 - July 2001) CampusWide ID Card Office: Information Systems Specialist 1998-1999; Campus Card Manager 1999-2001. University-wide one-card manager. Office and system manager for two full-time staff, plus student/temp staff, 200 devices – point of sale and access control.

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**EDUCATION (Diplomas, Degrees, Professional Certifications):**

Exam Date: October 2008	National Fire Protection Association (NFPA): <b>Certified Fire Protection Specialist, CFPS</b>
Exam Date: February 2008	ASIS International: <b>Certified Protection Professional, CPP™ Board Certified in Security Management.</b>
Exam Date: November 2007	Project Management Institute (PMI): <b>Project Management Professional, PMP®</b> Certification.
Certificate: June 2005	Georgetown University - Professional Manager Certificate.
Graduation: December 2004	Marshall University - Graduate School. <b>Master of Science: Technology Management: Information Systems.</b>
Graduation: May 1996	West Virginia (University), Institute of Technology. <b>Bachelor of Science: Electrical Engineering (Minor: Economics)</b> (WVIT has merged with WVU and is now WVU-IT.)

**Achievements:**

Presenter: AT&T / Blackboard Users Convention, 2000, 2002, 2003, 2004, 2008;  
National Association of Campus Card Users Convention 2003, 2004, 2005, 2007;  
National Association of College Auxiliary Services, 2005, 2006, 2007;  
Washington Area Blackboard User's group, 2005; Blackboard Corporate 2008.

Attendee: ASIS Workshop on CCTV and Video Surveillance, 2007;  
National Fire Protection Association conference, 2008.

Registration: Registration of **National Society of Professional Engineers, Engineer in Training.**  
(*Fundamentals of Engineering*)

Author: Twice published in *College Services Magazine* from NACAS.

**Technical Skills:**

- IT Management knowledge of systems, applications and communications, MS Exchange, Web servers, e-commerce, LDAP, SQL, ODBC, networking, encryption, Ethernet, TCP/IP, Switches, Routers, Firewalls, etc.
- IT security and electronic security controls, alarm management, CCTV, risk mitigation
- Experience learning proprietary hardware and software quickly.

**Early Career:**

**Tutor and Graduate Assistant:** Marshall University Community and Technical College. Tutored math and computer skills. Substitute teaching, proctoring and test grading. (Spring 1994-Spring 1999)

**Independent contractor:** Designed web pages, hardware and networking consulting. Provided printed and electronic guide for *id software inc's* production, QUAKE. (Spring 1996-Spring 1998)

**Graduate Assistant, Research Assistant:** Marshall University. Engineering Department & Mathematics Department. Project research, substitute teaching, proctoring and grading. (Fall 1996-Spring 1997)

**Electrical Engineer:** D&E Industries. Engineer for manufacturing facility/ metal fabrication plant. (Summer 1996)

**Systems Administrator:** WVIT Engineering Computer Lab. *Mentor Graphics* VLSI CAD System Administrator on Sun workstations. (Fall 1993-Spring 1995)

**Systems Administrator:** Marshall University. DEC Unix Administrator (Spring 1993)